

# Companies (Incorporation) Rules, 2014

Company Law Rules · Incorporation Procedure

## 1. Purpose

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The Companies (Incorporation) Rules, 2014, framed under the Companies Act, 2013, prescribe the detailed procedure, forms, and documentation required for incorporating a company in India.

## 2. Key Procedural Requirements

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- **Rule 8** — guidelines for reservation and approval of a company name (undesirable names to be avoided).
- **Rule 12** — application for incorporation via the SPICe+ (Simplified Proforma for Incorporating a Company Electronically) web form.
- **Rule 16** — particulars required for registration of a One Person Company (OPC), including the nominee's consent.
- **Rule 23** — requirements for conversion of a private company into a One Person Company and vice versa.

## 3. Documents Typically Required

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- Memorandum of Association (MoA) and Articles of Association (AoA).
- Declaration by professionals and by subscribers/first directors (Form INC-9).
- Proof of registered office address and identity/address proof of subscribers and directors.

## 4. Exam-Focused Summary

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- Outline the broad steps of company incorporation using the SPICe+ form.
- State the special requirements for incorporating a One Person Company.